



NOTICE OF VACANCY

SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Post identification: (DG-DIR-UNIT)	JRC-B-5
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Number of available posts: Category: Suggested taking up duty: Suggested initial duration: Place of secondment:	2 Administrator (AD) 2nd quarter of 2018 2 years <input type="checkbox"/> Brussels <input type="checkbox"/> Luxembourg <input checked="" type="checkbox"/> Other: Seville, Spain
Specificities	<input checked="" type="checkbox"/> With allowances <input type="checkbox"/> COST-FREE This vacancy notice is also open to <input checked="" type="checkbox"/> the following EFTA countries : <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input checked="" type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway) <input checked="" type="checkbox"/> the following third countries: Turkey <input type="checkbox"/> the following intergovernmental organisations: n/a

1	Nature of the tasks: The European Commission is organising a selection procedure to fill several BREF Author vacancies within the European Integrated Pollution Prevention and Control (IPPC) Bureau, EIPPCB. These BREF Authors are needed to contribute to the work on the drawing up and review of a number of Best Available Techniques (BAT) reference documents (BREFs) in the framework of the implementation of the Industrial Emissions Directive (IED, 2010/75/EU) including (but not limited to) the following areas: - Slaughterhouses and Animal By-products (SA); - Smitheries and Foundries (SF); BREF Authors assist in coordinating the work of a technical working group (TWG) composed of 80 to 200 experts to draw up or review one of the BREFs. More information is available at: http://eippcb.jrc.ec.europa.eu/ . The principal duties of a BREF Author under the supervision of an official or temporary agent are to: - foster technical discussions/exchanges within the TWG on issues of interest to the BREF development process to find compromise solutions between stakeholders on difficult technical issues;
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- **cross-check BREF related information especially by researching information relevant to the BREF and analysing and validating/peer reviewing information provided by TWG members;**
- **draft the BREF document (including the BAT conclusions that will become Commission Implementing Decisions) based on the information provided and catalyse the technical discussions in TWG plenary or sub-group meetings.**

2 Main qualifications:

a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- **Professional experience** : at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- **Seniority** : at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- **Linguistic skills**: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one EU language necessary for the performance of his duties.

b) Selection criteria

- **Diploma**: a level of education which corresponds to completed university studies of at least three years attested by a diploma, preferably in chemistry, physics or engineering;
- **Professional experience**: At least five years' experience and a good knowledge of industrial processes and related environmental issues in one or more of the areas relevant to the work programme of the European IPPC Bureau (see above). Candidates should clearly indicate in which of these areas they are qualified. Candidates should be able to cope with high workloads on complex techno-economic issues, meet strict deadlines and be strong team players; Experience in the writing and the enforcement of permits for IPPC installations is an advantage.
Candidates should have at least a working knowledge of Community environmental policies (in particular the IPPC and IED Directives and the concepts within) and of environmental regulation practices in the Member States. The JRC applies an equal opportunities policy – In case of equal merit, preference will be given to the gender in minority.

Language(s) necessary for the performance of duties: English is the predominant working language; a good command of English is therefore essential both at a spoken and written level.

3 Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (<http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>) in English, French or German **only to the Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.** **Candidates are required not to add other documents** (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

4	Conditions of the secondment
<p>The secondment will be governed by the Commission Decision C(2008)6866 of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on http://ec.europa.eu/civil_service/job/sne/index_en.htm.</p> <p>The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.</p> <p>Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.</p> <p>During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.</p> <p>If any document is inexact, incomplete or missing, the secondment may be cancelled.</p>	

5	Processing of personal data
<p>The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B4. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.</p> <p>Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).</p> <p>Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor edps@edps.europa.eu.</p> <p>To the attention of candidates from third countries: your personal data can be used for necessary checks. More information is available on http://ec.europa.eu/dgs/personnel_administration/security_en.htm.</p> <p>Information on data protection for candidates to a JRC post is available on: http://ec.europa.eu/dgs/jrc/index.cfm?id=6270.</p>	