



NOTICE OF VACANCY

SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Post identification: (DG-DIR-UNIT)	SANTE-G-2
Directorate-General: Directorate: Unit: Head of Unit: Telephone: Email address: Number of available posts: Category: Suggested taking up duty: Suggested initial duration: Place of secondment:	SANTE DIRECTORATE G – Crisis management in food, animal and plants Unit G2 Animal Health and Welfare Eva M. Zamora Escribano +32 2 29 98682 Eva-Maria.Zamora-Escribano@ec.europa.eu 1 Administrator (AD) 1st quarter 2018¹ 2 year(s)¹ <input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxembourg <input type="checkbox"/> Other:
Specificities	<input checked="" type="checkbox"/> With allowances <input type="checkbox"/> COST-FREE This vacancy notice is also open to <input type="checkbox"/> the following EFTA countries : <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway) <input type="checkbox"/> the following third countries: <input type="checkbox"/> the following intergovernmental organisations:

1	Nature of the tasks: <p>The unit is looking for a detached national expert (SNE) to work as a legislative officer in the area of terrestrial and/or aquatic animal health in the framework of the Animal Health Law and Official Controls Regulations. Within this framework the SNE would be expected to work on one or more of the following areas:</p> <ul style="list-style-type: none"> • development of EU policy and legislation on terrestrial and/or aquatic animal health for listing and categorisation of animal diseases, disease notification, surveillance and control, movements of animals and their products within the EU and their entry into the EU from third countries in order to minimise the risks for the animal health status of the EU taking into account relevant international standards laid down by the World Organisation for Animal Health (OIE); • the activities referred to above will in particular include work on the development of delegated and implementing acts under the "Animal Health Regulation" and the "Official Controls Regulation", including supporting documents or studies related to them; • prepare briefings for the Director, the Deputy Director General, Director General and Commissioner; • maintain relations with scientific panels and committees in the EU institutions; • contribute to communication strategies for terrestrial and/or aquatic animal health
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¹ These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

including the relevant parts of the DG website

- managing procurement procedures (preparing Terms of Reference, procedures for Call for Tender, organizing and attending evaluation committees and drafting reports of the committees).

The SNE will be required to liaise regularly with international organisations and work closely with veterinary experts and policy makers within the Member States, including through the Standing Committee on Plants, Animals, Food and Feed and with other EU institutions.

2 Main qualifications:

a) Eligibility criteria

The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.

- Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;
- Seniority: at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one EU language necessary for the performance of his duties.

b) Selection criteria

- diploma: **Degree in Veterinary Science or an equivalent diploma with specialized knowledge on aquatic animal health**

- professional experience:

The END should have a background in animal health sciences with a broad knowledge of EU terrestrial and/or aquatic animal health legislation, and good expertise in the development of policy in these areas. Practical experience of applying such legislation in an administrative role would also be advantageous. Experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function group AD.

An ability to work in a multi-national environment is a pre-requisite, and familiarisation and interest in EU affairs and the internal mechanisms of the EU would be looked on favourably

- language(s) necessary for the performance of duties:

English

In addition, the SNE should be also familiar with at least a second EU language. The predominating working language is English, although French is also often spoken. Hence good command in English is essential and competency in French is desirable.

3 Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (<http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>) in English, French or German **only to the Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not**

respecting this procedure or deadlines will automatically invalidate the application.

Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage.

Candidates will be informed of the follow-up of their application by the unit concerned.

4 | Conditions of the secondment

The secondment will be governed by **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on http://ec.europa.eu/civil_service/job/sne/index_en.htm.

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.

Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the secondment may be cancelled.

5 | Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B4. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).

Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor edps@edps.europa.eu.

To the attention of candidates from third countries: your personal data can be used for necessary checks.

More information is available on http://ec.europa.eu/dgs/personnel_administration/security_en.htm.

Information on data protection for candidates to a JRC post is available on: <http://ec.europa.eu/dgs/jrc/index.cfm?id=6270>.